

Dear Parents and Guardians,

Spring Parks Primary School is looking forward to another great year of teaching and learning and would like to advise you of Spring Parks Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organize and coordinate to the best possible program outside of the traditional teaching and learning classroom structure.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/Carers voluntary contributions make a significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support allows us to: -

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Visual Arts, Performing Arts, Science, Design & Technology, Mandarin and PE.
- Maintain and develop the school grounds
- Ensure the upkeep of our computer devices to enhance learning opportunities – 56 new laptops in 2026
- Maintain sufficient class sets of books for students to develop their reading skills
- Provide hands on math's equipment i.e.: measuring materials, calculators for teaching purposes
- Deliver a range of sporting equipment and hands on play-based material
- Arrange for individual student supplies and class bulk supplies

Please find below Spring Parks Primary School voluntary financial contributions schedule for 2026, which includes an overview of what your contributions will contribute towards.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mr. Philip O'Reilly
Principal

Mrs Lien-Shu Tseng
School Council President





YEARS FOUNDATION, 1 & 2

2026 VOLUNTARY FINANCIAL CONTRIBUTION SCHEDULE

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum | Amount |
|---|-----------------|
| <p>Years Foundation, 1&2 classroom consumables, materials & equipment</p> <ul style="list-style-type: none"> ▪ Visual Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading ▪ Mandarin – coloured papers, shared classroom materials ▪ Mathematics – numeracy blocks, calculators, stationary, math’s kits ▪ English – book boxes, class sets, novels, readers, ▪ Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers ▪ Sports – equipment, ribbons, materials ▪ Sunshine Online ▪ Essential Assessment ▪ ICT – provision of iPads and devices from the shared classroom sets ▪ Printing and photocopying of worksheets and learning materials ▪ Performing Arts | \$200.00 |
| <p>Whole school events</p> <ul style="list-style-type: none"> • Harmony Day (subsidised) • Community Events (Fully covered) • Footsteps Dance (partly subsidized) | \$30.00 |
| TOTAL | \$230.00 |

| Other Contributions - for non-curriculum items and activities | Amount |
|---|---------|
| Swimming program – entry and transport | TBA |
| School Buildings and Grounds maintenance | \$50.00 |
| Tax deductible contributions | |
| Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. | \$50.00 |
| TOTAL | |

Extra-Curricular Items and Activities

Spring Parks Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.



| Extra-Curricular Items and Activities | Amount |
|--|-------------------------|
| School Concert | To be advised |
| Excursions/Incursions as scheduled throughout 2026. The cost of these excursions/incursions will be advised throughout the year. | To be advised |
| School Photographs | approx. \$30.00-\$70.00 |
| Total Extra-curricular Items and Activities | |

| Your details: | |
|--|-------------------|
| Student's name | Year Level |
| | |
| | |
| | |
| Curriculum Contributions | \$ |
| Other Contributions | \$ |
| Extra-Curricular Items and Activities | \$ |
| TOTAL FAMILY CONTRIBUTION | \$ |

Payment Methods

- EFTPOS is available at the office
- DIRECT DEPOSIT - Account Name: Spring Parks Primary School Council
BSB: 083 001
Account: 92 622 4905
- BPAY: Biller Code: 87361 Reference : *See your family statement or contact the office*
- Cash/Cheque: Please make cheques payable to – Spring Parks Primary School Council

If you wish to pay by credit card, please complete details below and place the completed form in a SEALED envelope to maintain your credit card security. Your receipt will be sent home once the payment has been processed.

I authorise a payment of \$ _____ using my Credit Card – details as follows:

Name of Cardholder: _____

Mastercard/Visa / / /

Expiry date: / CVV

Signature: _____



Financial Support for Families

Spring Parks Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (**CSEF**) which provides payments for eligible students to attend camps, sports and excursions.
- Access to State School Relief support for eligible families to purchase clothing/uniforms at a reduced rate via Student Wellbeing

For a confidential discussion about accessing these services please contact Ms Sarah Shahsavand (9547 3222) Wellbeing Officers for a confidential discussion. Or if you would like to discuss alternative payment arrangements, contact Ms Hang Newton - Business Manager on 9546 6402.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

One Page Overview



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.