

Dear Parents and Guardians,

*Spring Parks Primary School* is looking forward to another great year of teaching and learning and would like to advise you of *Spring Parks Primary School's* voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organize and coordinate to the best possible program outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of Art, Physical Education equipment and resources. Which in turn supports them to be exemplary programs coinciding with our elite classroom teaching of the established subjects such as Reading, Writing and Math's. We are also able to subsidise our Swimming program and our celebration days such as Harmony Day, Kaboom Sports, Spanish Day and STOMP Dance. All of these programs run alongside the traditional classroom teaching and learning program and are imperative so as to provide an effectively balanced and rigorous overall education for your children.

Please find below Spring Parks Primary School voluntary financial contributions schedule for 2022, which includes an overview of what your contributions will contribute towards.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Julie Fisher*  
*Principal*

*Shirley Mach*  
*School Council President*





## YEARS FOUNDATION, 1 & 2

### 2022 VOLUNTARY FINANCIAL CONTRIBUTION SCHEDULE

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><b>Years Foundation, 1&amp;2 classroom consumables, materials &amp; equipment</b></p> <ul style="list-style-type: none"> <li>▪ Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</li> <li>▪ Spanish – coloured papers, shared classroom materials</li> <li>▪ Mathematics – numeracy blocks, calculators, stationary, math’s kits</li> <li>▪ English – book boxes, class sets, novels, readers,</li> <li>▪ Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers</li> <li>▪ Sports – equipment, ribbons, materials</li> <li>▪ Sunshine Online</li> <li>▪ Essential Assessment</li> <li>▪ ICT – provision of iPads and devices from the shared classroom sets</li> <li>▪ Printing and photocopying of worksheets and</li> <li>▪ Resilience workbook</li> </ul>	\$170.00
<p><b>Whole school events</b></p> <ul style="list-style-type: none"> <li>• <b>Harmony Day</b> (subsidised)</li> <li>• <b>Kaboom Sports</b> (subsidised)</li> <li>• <b>Spanish Day</b> (subsidised)</li> <li>• <b>STOMP Dance</b> (subsidised)</li> <li>• Resilience Program (subsidised)</li> </ul>	
<b>TOTAL</b>	<b>\$170.00</b>

Other Contributions - for non-curriculum items and activities	Amount
Swimming carnival – entry and transport	\$75.00
School Buildings and Grounds maintenance	\$50.00
Tax deductible contributions	
<b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$50.00
<b>TOTAL</b>	<b>\$175.00</b>

#### Extra-Curricular Items and Activities

Spring Parks Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.



Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
School Concert	\$7.00	
Excursions/Incursions as scheduled throughout 2022. The cost of these excursions/incursions will be advised throughout the year.	To be advised	
School Photographs	approx. \$30.00-\$70.00	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

Your details:	
Student's name	Year Level
<b>Curriculum Contributions</b>	<b>\$</b>
<b>Other Contributions</b>	<b>\$</b>
<b>Extra-Curricular Items and Activities</b>	<b>\$</b>
<b>TOTAL FAMILY CONTRIBUTION</b>	<b>\$</b>

### Payment Methods

- EFTPOS is available at the office
- DIRECT DEPOSIT - Account Name: Spring Parks Primary School Council  
BSB: 313 140  
Account: 1200 6282
- BPAY: Biller Code: 87361 Reference : *See your family statement or contact the office*
- Cash/Cheque: Please make cheques payable to – Spring Parks Primary School Council

If you wish to pay by credit card, please complete details below and place the completed form in a SEALED envelope to maintain your credit card security. Your receipt will be sent home once the payment has been processed.

I authorise a payment of \$\_\_\_\_\_ using my Credit Card – details as follows:

Name of Cardholder: \_\_\_\_\_

Mastercard/Visa     /     /     /

Expiry date:     CVV

**Signature:** \_\_\_\_\_



## Financial Support for Families

*Spring Parks Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (**CSEF**) which provides payments for eligible students to attend camps, sports and excursions.
- Access to State School Relief support for eligible families to purchase clothing/uniforms at a reduced rate via Student Wellbeing

For a confidential discussion about accessing these services please contact MS Sarah Shahsavand (9547 3222)/Ms Leigh Farmer (9546 6402) - Wellbeing Officers for a confidential discussion. Or if you would like to discuss alternative payment arrangements, contact MS Hang Newton, Business Manager, on 9546 6402.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## PARENT PAYMENTS POLICY

### One Page Overview



#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

##### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

##### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

##### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.